



NATIONAL GUARD BUREAU

111 SOUTH GEORGE MASON DRIVE
ARLINGTON VA 22204-1373

ARNG-HRM

19 November 2025

MEMORANDUM FOR The Adjutants General of the States, Territories, and the
Commanding General of the District of Columbia

SUBJECT: Update to Army National Guard Blended Retirement System (BRS) Continuation
Pay (CP) – Calendar Year 2025 Implementation (Change 2)

1. References.

a. Army National Guard (ARNG) Blended Retirement System (BRS) Continuation Pay (CP) - Calendar Year (CY) 2025 Implementation Guidance, 31 January 2025

b. Army National Guard (ARNG) Blended Retirement System (BRS) Continuation Pay (CP) - Calendar Year (CY) 2025 Implementation Guidance (Change 1), 2 June 2025

2. Purpose. To provide updated guidance on the Financial Education training requirements for Blended Retirement System (BRS) continuation pay (CP) contracts.

3. Guidance. Effective 19 November 2025, para 6 of Reference 1a, Required Financial Training, is rescinded and revised as follows:

a. Soldiers must complete Financial Education training before submitting the request for CP. The training must be verified by the unit or retention representative prior to submitting a contract request within the Guard Incentive Management System (GIMS).

b. Training must be conducted via distributed learning through the Army Family Web Portal's Online Learning Management System (<https://olms.armyfamilywebportal.com/>), face-to-face with an approved credentialed financial counselor, or through group training with an approved financial counselor.

c. The unit or retention representative will upload the completed financial training certificate in the document tab of Panel 4 within GIMS.

4. Effective 19 November 2025, para 9c of Reference 1b, is rescinded and revised as follows:

a. The Army National Guard (ARNG) Incentives Oversight Branch (HRM-I) will review the contract request within GIMS and ensure the financial training certificate is uploaded to the "Documents" tab in panel 4. HRM-I will also check the Defense Joint Military Pay System (DJMS) for the appropriate BRS enrollment code.

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b. HRM-I will then approve the contract request and return it the “Contract Approvals” bin, or return the request with comments to the “Contract Return Without Action” bin for corrections.

5. The enclosed memorandum must accompany Army National Guard (Blended Retirement System Continuation Pay - Calendar Year 2025 Implementation Guidance during any internal distribution.

6. The point of contact for this memorandum is SFC Michelle Clark, who can be reached at (520) 945-8068 or by email at michelle.r.clark55.mil@army.mil.

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